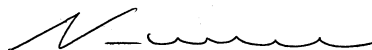


You are hereby summoned to attend the Annual Meeting of Wadsworth Parish Council to be held at the rise of the Meeting of the Parish (Annual Parish meeting) on **Tuesday 4 May 2021** – this meeting will be held remotely.



Parish Clerk

AGENDA

Part 1: Annual Meeting

- 1 Appointment of Chairman for the year 2021/22.**
- 2 Signature of Declaration of Office of Chairman.**
- 3 Apologies and reasons for absence.**
- 4 Appointment of Vice Chairman for the year 2021/22.**
- 5 To appoint a Planning Committee, with delegated powers, for urgent situations.**
- 6 To appoint a Staffing Committee, with delegated powers for staffing matters.**
- 7 To appoint a Finance Committee, with delegated powers, for urgent situations.**
- 8 Appointment of representatives on the following bodies:**
 - South Pennine Branch of YLCA
 - Heptonstall Exhibition and Richard Naylor Charities
 - Wadsworth Community Association
 - Calderdale Council Ward Forum
 - Town and Parish Liaison Group
 - Neighbourhood Plan Group
 - Hebden Bridge Old People's Welfare Group
 - Calderdale Council Safer Cleaner Greener
- 9 To report on the annual inspection of the Council Assets**

Part 2: Standard Business

- 10 Members Interests**-to remind members of the need to declare any interests they might have in relation to items on this agenda.
- 11 Resolution to re-order remainder of the Agenda.**
- 12 Public Discussion Time.**
- 13 Approval of the minutes:**
 - a) Meeting of the Council held on: 23.03.2021
- 14 Matters arising from the above minutes.**
- 15 Local Plans**
 - a) Calderdale Council Local Plan update.
 - b) Neighbourhood Plan update.
- 16 Clerk's Report:**

Bank mandate, charge card and banking address.
- 17 Remote, actual meetings and the delegation of powers.**
- 18 Financial Matters:**
 - 1) Items for payment:**
 - i) Salaries/PAYE – April £551.63
 - ii) Allowance and reimbursement:
 - computer allowance £20.00
 - home working allowance £17.33
 - Zoom £11.99
 - Travel £2.70
 - A5 window envelopes £2.59
 - A5 plain envelopes £3.60
 - Stamps 48 2nd class £31.68
 - Total £89.89

iii)	YLCA – 2021-22 membership	£446.00
iv)	Zurich - annual insurance	£408.12
v)	Calderdale Council–annual grounds maint. cont. 20-21 - paid 14.04.21	£4506.98
vi)	Open Space Society – Annual subscription	£45.00
vii)	The Countryside Charity (CPRE) – Annual subscription	£36.00
viii)	Wadsworth Post Office – additional hamper (approved and paid in Dec 2020 but not previously minuted)	£23.54
ix)	Chairman’s allowance 2020-21- paid 16.12.2020	£350.00

2) Grants: None received

3) Annual Governance and Accountability return 2020-21

- a) To certify Wadsworth Parish Council as exempt from external audit for financial year 2020-21.
- b) To note the Annual Internal Audit Report for 2020-21 included as part of the Annual Governance and Accountability Return 2020-21.
- c) To approve Section 1 - Annual Governance Statement 2020-21 for Wadsworth Parish Council, Annual Governance and Accountability Return 2020-21.
- d) To approve Section 2 - Accounting Statements 2020-21 for Wadsworth Parish Council, Annual Governance and Accountability Return 2020- 21.
- e) To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities.

19 Correspondence:

Calderdale Highways	Winter gritting Widdop Rd
Public Liaison Coordinator	A629 Phase 4 Developments
Clay Construction Ltd	Old Town Mill Lane response
Northern Power Grid	Old Town Mill lane response
Office of Craig Whittaker	Future of remote meetings response

20 Planning:

a) **New Applications:**

- i) **21/00268/HSE** Car parking deck. Greenlees Midgehole Road Hebden Bridge HX7 7AA
- ii) **2100298/FUL** Conversion of former cottage into self-contained accommodation, replacement windows and doors and alteration works. Plumpton Farm House Keighley Road Hebden Bridge HX7 8QU

b) **Decisions made by Calderdale Council**

- i) **17/00682/FUL** Conversion and restoration to form six dwellings (Amended plans) Old Town Farm Old Town Mill Lane Old Town HX7 8SW **PENDING**
- ii) **20/00321/FUL** Multi-purpose equestrian and agricultural building and extension of agricultural track Land Height Road **PENDING**
- iii) **20/00738/LBC** Replacement of stone mullions previously removed and replacement of existing windows Old Town Hall Old Town **PENDING**
- iv) **20/01026/LBC** Two storey side extension (Listed Building Consent) Lower Crimsworth Farm Crimsworth Lane Pecket Well Hebden Bridge **PENDING**
- v) **20/01185/HSE** Demolition of garage to facilitate two storey and single storey extension to side. 27 Old Mill Ridge Old Town **PENDING**
- vi) **20/01177/LBC** Convert existing WC to form two WC compartments, one wheelchair accessible. Construct part-glazed stud partition and doorway in existing artist's studio. Wainsgate Baptist Church Wadsworth. **PENDING**

**21 To consider:
Road and Footpath Matters:**

- 22 Allotments, Parking Spaces and Garages:**
- 23 Playgrounds:**
 - a) Play area improvements Old Town update.
 - b) Bi-weekly inspections.
- 24 Changes to Recycling Centre opening times.**
- 25 Carr Head tree management, fencing update.**
- 26 Representatives at outside meetings:**
- 27 Date of next meeting & apologies in advance: May 25.05.21**

Please use the following link if you would like to attend the above Parish Council Meeting:

<https://us02web.zoom.us/j/87361392349?pwd=Yk1pRUJKdlkwbUZibFoyN2tVR0ZWQT09>

Meeting ID: 873 6139 2349
Passcode: 424651

wparish@hotmail.com
www.wadsworthcommunity.co.uk

Date of issue 21.04.2021