

**Minutes of the Meeting of Wadsworth Parish Council held at the rise of the Meeting of  
the Parish on Tuesday 4 May 2021 – meeting held remotely**

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- 1 APPOINTMENT OF CHAIRMAN FOR THE YEAR 2021-22**  
**Resolved:** that the Chairman for the year 2021-22 be Cllr Kimber.
- 2 SIGNATURES OF DECLARATION OF OFFICE OF CHAIRMAN**  
Cllr Kimber agreed to sign the Declaration of Acceptance of Office and agreed to be guided by the National Code of Local Government Conduct in the performance of his functions in that office.
- 3 MEMBERS PRESENT APOLOGIES FOR ABSENCE**  
Cllrs Kimber (Chair), Dyson, Fowler, Heyworth, Bradshaw, Rivero, Sagar and Walsh.  
**Apologies for Absence:** None.
- 4 APPOINTMENT OF VICE CHAIRMAN FOR THE YEAR 2021-2022**  
**Resolved:** that Cllr Bradsaw be appointed Vice Chairman for the year 2021-2022
- 5 TO APPOINT A PLANNING COMMITTEE, WITH DELEGATED POWERS FOR URGENT SITUATIONS**  
**Resolved:** That the Council would call an extraordinary meeting, if appropriate, in order to fulfil this function.
- 7 TO APPOINT A FINANCE COMMITTEE WITH DELEGATED POWERS FOR URGENT SITUATIONS**  
**Resolved:** That the Council would call an extraordinary meeting, if appropriate, in order to fulfil this function.
- 8 TO APPOINT A STAFFING COMMITTEE, WITH DELEGATED POWERS, FOR STAFFING MATTERS**  
**Resolved:** that Cllrs Bradshaw, Dyson and Rivero be appointed.
- 9 APPOINTMENT OF REPRESENTATIVES ON THE FOLLOWING BODIES FOR 2021-22**

  - a) **South Pennine Branch of YLCA**  
**Resolved:** to appoint Cllr Rivero
  - b) **Heptonstall Exhibition and Richard Naylor Charities**  
**Resolved:** to appoint Cllr Fowler
  - c) **Wadsworth Community Association**  
**Resolved:** to appoint Cllr Walsh
  - d) **Calderdale Council - Upper Calderdale Ward Forum**  
**Resolved:** to appoint Cllr Sagar
  - e) **Town and Parish Liaison Group**  
**Resolved:** to appoint Cllr Fowler
  - f) **Neighbourhood Plan Group**  
**Resolved:** to appoint Cllr Kimber.
  - g) **Hebden Bridge Old People's Welfare Group**  
**Resolved:** to appoint Cllr Fowler
  - h) **Calderdale Council - Safer Cleaner Greener**  
**Resolved:** to appoint Cllr Kimber

**10 TO REPORT ON ANNUAL INSPECTION OF COUNCIL'S ASSETS**

**Resolved:**

- i) to note the report.
- ii) to contact Calderdale regarding the cost of a bin for Pecket Well playground.
- iii) to speak to Calderdale requesting a copy of any asbestos survey that has been carried out at Carr Head.
- iv) that details of the remedial works carried out at Carr Head be made available to Cllrs.

**11 MEMBERS INTERESTS:** None

**12 RESOLUTION TO RE-ORDER THE AGENDA:** None

**13 PUBLIC DISCUSSION TIME:** None

**14 APPROVAL OF THE MINUTES OF THE MEETINGS OF THE COUNCIL HELD ON:**  
23<sup>rd</sup> March 2021.

**Resolved:** that the above minutes be approved as a true and accurate record.

**15 MATTERS ARISING FROM THE ABOVE MINUTES:**

It was reported that works had started at Ackroyd Dam above Pecket Well.

**16 LOCAL PLANS:**

- a) **Calderdale Council Local Plan update.** Nothing to report.
- b) **Neighbourhood Plan**

It was reported that the consultation was now closed and that overall, they had received 60 responses.

**17 Clerk's Report:**

**Bank mandate, charge card and banking address**

It was reported that the relevant forms had been completed and signed re the charge card and banking change of address and the Council was now waiting to hear back from the bank.

**18 Remote, actual meetings and the delegation of powers.**

It was reported that the power to hold remote meetings was to be removed from the 7 May 2021.

**Resolved:** that the Clerk, having consulted with the Chairman and Vice Chairman, be given delegated powers for all decisions until further notice.

**19 Financial Matters:**

**1) Items for payment:**

i)	Salaries/PAYE – April	£551.63
ii)	Allowance and reimbursement:	
	- computer allowance	£20.00
	- home working allowance	£17.33
	- Zoom	£11.99
	- Travel	£2.70
	- A5 window envelopes	£2.59
	- A5 plain envelopes	£3.60
	- Stamps 48 2 <sup>nd</sup> class	£31.68
	Total	<u>£89.89</u>
iii)	YLCA – 2021-22 membership	£446.00
iv)	Zurich - annual insurance	£408.12
v)	Calderdale Council–annual grounds maint. cont. 20-21	£4506.98
	- paid 14.04.21	

vi)	Open Space Society – Annual subscription	£45.00
vii)	The Countryside Charity (CPRE) – Annual subscription	£36.00
viii)	Wadsworth Post Office – additional hamper (approved and paid in Dec 2020 but not previously minuted)	£23.54
ix)	Chairman’s allowance 2020-21- paid 16.12.2020	£350.00

**Invoices received after publication of agenda:**

x)	Internal Audit 2020-21 fee	£80.00
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**Resolved:** to approve the above payments.

**2) Grants:** None received

**3) ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2020-21**

**Resolved to:**

- a) certify Wadsworth Parish Council as exempt from external audit for financial year 2020-21.
- b) note the Annual Internal Audit Report for 2020-21 included as part of the Annual Governance and Accountability Return 2020-21.
- c) approve Section 1 - Annual Governance Statement 2020-21 for Wadsworth Parish Council, Annual Governance and Accountability Return 2020-21.
- d) approve Section 2 - Accounting Statements 2020-21 for Wadsworth Parish Council, Annual Governance and Accountability Return 2020- 21.
- e) approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities.

**20 Correspondence:**

Calderdale Highways	Winter gritting Widdop Rd
Public Liaison Coordinator	A629 Phase 4 Developments
Clay Construction Ltd	Old Town Mill Lane response
Northern Power Grid	Old Town Mill lane response
Office of Craig Whittaker	Future of remote meetings response

**Resolved:** to receive the above correspondence and to continue a watching brief with regards to the ongoing utilities and construction works on Old Town Mill Lane.

**21 PLANNING:**

a) **New Applications:**

- i) **21/00268/HSE** Car parking deck. Greenlees Midgehole Road Hebden Bridge HX7 7AA

**Resolved:** to make no comment.

- ii) **2100298/FUL** Conversion of former cottage into self-contained accommodation, replacement windows and doors and alteration works. Plumpton Farm House Keighley Road Hebden Bridge HX7 8QU

**Resolved:** support the application as long as the kitchen fireplace and other features of architectural merit remain.

**Applications received after publication of the agenda:**

- iii) **20/01185/HSE** Demolition of garage to facilitate two storey and single storey extension to side, and enlarged raised decking to South elevation 27 Old Mill Ridge Old Town Hebden Bridge Calderdale HX7 8RT

**Resolved:** to make no comment.

**22 ROAD AND FOOTPATH MATTERS:**

- i) Concerns were raised that parking on the Keighley Road at Hebden Bridge was causing traffic jams.
- ii) Concerns were raised in relation to the reinstatement of dug holes in the verge on Howarth Old Road at Lumb Falls.

**Resolved:** that Cllr Kimber provide the original correspondence and take a photo of the site and that then the Clerk re-contact Calderdale in relation to this issue.

- iii) It was noted that the Keighley Road was due to close for a further two weeks to complete the upgrading and safety works.
- iv) It was reported that motor bikes and quad bikes had been using Howarth Old Road and leaving the gate open, where the road becomes tarmac, and that as a consequence sheep had escaped. It was further reported that police had been seen patrolling the area.

**23 ALLOTMENTS, PARKING SPACES AND GARAGES**

It was reported that the 2021-22 invoices had been sent out and that there was currently one vacant garage parking space and one vacant garage for rent.

**24 PLAYGROUNDS:**

- a) Play area improvements: Old Town update.
- i) It was reported that the playground maintenance and repair works were about to start and that a request had been received from an ex-Cllr in relation to the rocking horse.

**Resolved** that:

- i) the update be received.
- ii) that the ex-Cllr may have the rocking horse's head as a memento for his long years of service to the council and that the offer of a donation to the Chairman's chosen charity would be gratefully received.

- j) Bi-weekly inspections.

**Resolved** that: Cllrs Fowler and Kimber carry out the bi-weekly inspections.

- k) It was reported that there were a number of tyre tracks visible at the Pecket Well play area and that these were likely to be from when the grass was last cut.

**25 CHANGES TO RECYCLING CENTRE OPENING TIMES**

An update had not been received regarding this.

**Resolved:** that an update be requested.

**26 CARR HEAD UPDATE - Tree Management and Fencing Update**

It was reported that four quotes for fencing had now been requested with one received.

It was reported by Cllr Bradshaw that the potential Natural Flood Management Grant Funding had been awarded to the Cornholme catchment area.

It was further reported that the second quote for tree works had not yet been received and that a further quote would be requested.

**Resolved:**

- i) that the fencing works contract be awarded at a cost of £12 per metre to Adam Challoner.
- ii) that Cllr Kimber investigate funding for the disabled access at the vehicular access track to the site.

**27 REPRESENTATIVES AT OUTSIDE MEETINGS**

a) Cllrs Dyson and Kimber reported back on the two Mountain Bike meetings, stating that some progress was being made and that a legal viewpoint was being requested from Calderdale. It was also noted that disappointingly no Calderdale Officers attended either meeting.

**Resolved** that Cllrs Kimber and Dyson provide information so that a letter can be sent to Calderdale.

- b) Cllr Walsh reported that Together Housing had now repaired the footpath between houses 47 and 49 at Moorfield, Old Town.
- c) Cllr Walsh reported that the Environment Group's April litter pick had been very successful and that the children of Old Town School were going to produce posters about litter.
- d) Cllr Walsh reported that a window at the Community Centre had blown out and had now been secured and was in the process of being repaired.

**28 DATE OF NEXT MEETING & APOLOGIES IN ADVANCE**

Provisionally: Parish Council meeting: 7.30pm 22 June 2021 at Hebden Bridge Town Hall. The meeting closed at 9.19 pm

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**Your Councillors**

Cllr Jon Kimber, Chairman	jonckimber@gmail.com	01422 844914
Cllr Stuart Bradshaw	-	-
Cllr Andrew Dyson	andysdyson@gmail.com	07595 944812
Cllr Alan Fowler	alanfowler1944@btinternet.com	01422 842828
Cllr Michael Heyworth	mheyworth@tiscali.co.uk	07802549376
Cllr Cherie Rivero	riverocherie@hotmail.com	07860 858603
Cllr Nigel Sagar	njpsagar@btinternet.com	07773 373 362
Cllr Marcella Walsh	marcellawalsh81@gmail.com	-

If you would like to speak to a Councillor whose contact details are not listed please email the Clerk at **wparish@hotmail.com**

Have you considered becoming more involved in your local community? If so, maybe you would like to become a Parish Councillor. If so email **wparish@hotmail.com** for more details.

www.wadsworthcommunity.co.uk