

You are hereby summoned to attend a meeting of Wadsworth Parish Council to be held at 7.30pm at Hebden Bridge Town Hall on **Tuesday 28 September 2021**.



Parish Clerk

## AGENDA

- 1 **Apologies and Reasons for Absence**
- 2 **Members Interests**-to remind members of the need to declare any interests they might have in relation to items on this agenda.
- 3 **Resolution to re-order remainder of the agenda.**
- 4 **Public Discussion Time.**
- 5 **Approval of the minutes:**
  - a) Meeting of the Council held on: 04.05.2021
- 6 **Matters arising from the above minutes.**
- 7 **Local Plans**
  - a) Calderdale Council Local Plan update.
  - b) Neighbourhood Plan update.
- 8 **Clerk's Report:**
- 9 **Financial Matters:**
  - a) **Items for payment: MAY**
    - i) Salaries/PAYE £551.63
    - ii) Allowance and reimbursement:
      - computer allowance £20.00
      - home working allowance £17.33
      - Zoom £11.99
      - Travel £2.70
      - Copy of Carr Head garage site key £5.00
      - 100 DL window envelopes £7.45
      - printer ink £38.68
      - Stamps £8.55
      - Total £111.70
    - iii) Pennine Playgrounds:  
Old Town playground improvements £10,385.64
    - iv) CROWS donation £500.00
    - v) SLCC membership £130.00
  - b) **Items for payment: JUNE**
    - i) Salaries/PAYE £551.63
    - ii) Allowance and reimbursement:
      - computer allowance £20.00
      - home working allowance £17.33
      - Zoom £11.99
      - Travel £2.70
      - stamps £14.90
      - Total £66.92
    - iii) Adam & Sons Agri Services (incl VAT)  
Carr Head fence repair and replacement £748.80
  - c) **Items for payment: JULY**
    - i) Salaries/PAYE £551.63
    - ii) Allowance and reimbursement:
      - computer allowance £20.00
      - home working allowance £17.33

- Zoom	£11.99
- Printer paper	£04.99
- Total	<u>£54.97</u>

**d) Items for payment: AUGUST**

i) Salaries/PAYE incl. tax adjustment	£992.83
ii) Allowance and reimbursement:	
- computer allowance	£20.00
- home working allowance	£17.33
- travel	£02.70
- Zoom	£11.99
- Total	<u>£52.02</u>
iii) Information Commissioners Office – GDPR fee (£5.00 discount as paid by direct debit)	£35.00

**e) Items for payment: SEPTEMBER**

i) Salaries/PAYE	£551.63
ii) Allowance and reimbursement:	
- computer allowance	£20.00
- home working allowance	£17.33
- travel	£02.70
- Zoom	£11.99
- Total	<u>£52.02</u>
iii) Zena Wiggins – website hosting	£60.00

**f) Financial reporting:**

- i) Bank reconciliations (monthly)
- ii) Budget monitoring (quarterly)

**g) Grants: None received**

**10 Correspondence:**

Calderdale Council: Fly tipping Freedom of Information request  
K Drury: Website Advisor proposal

**11 Planning:**

**a) New Applications:**

None received at time of agenda issue.

**b) Decisions made by Calderdale Council**

- i) **20/00321/FUL** Multi-purpose equestrian and agricultural building and extension of agricultural track Land Height Road **PENDING**
- ii) **20/00738/LBC** Replacement of stone mullions previously removed and replacement of existing windows Old Town Hall Old Town **PENDING**
- iii) **20/01026/LBC** Two storey side extension (Listed Building Consent) Lower Crimsworth Farm Crimsworth Lane Pecket Well Hebden Bridge **PENDING**
- iv) **20/01185/HSE** Demolition of garage to facilitate two storey and single storey extension to side. 27 Old Mill Ridge Old Town **PERMIT**
- v) **20/01177FULL/LBC** Improvement works. Wainsgate Baptist Church Wadsworth. **WITHDRAWN**
- vi) **21/00268/HSE** Car parking deck. Greenlees Midgehole Road Hebden Bridge HX7 7AA **PERMIT**
- vii) **2100298/FUL** Conversion of former cottage into self-contained accommodation, Plumpton Farm House Keighley Road HX7 8QU **PENDING**

**To consider:**

**12 Road and Footpath Matters:**

**13 Allotments, Parking Spaces and Garages:**

- 14 **Playgrounds** including bi-weekly inspections
  - a) review of playground insurance
- 15 **Climate Crisis – Parish Council update**
- 16 **Local Government Association Model Councillor Code of Conduct 2020**
- 17 **Child Protection & Vulnerable Adult Policy**
- 18 **Carr Head tree management update.**
- 19 **Update - Registration of Wadsworth Parish Council land**
- 20 **To review and agree detailed Asset Register**
- 21 **Representatives at outside meetings:**
- 22 **December meeting date, date and venue of next meeting (26.10.21) & apologies in advance.**