

**Minutes of the Meeting of Wadsworth Parish Council held at 7.30 pm at Hebden
Bridge Town Hall on Tuesday 28 September 2021**

29 MEMBERS PRESENT APOLOGIES FOR ABSENCE

Cllrs Kimber (Chair), Dyson, Fowler, Heyworth, Bradshaw, Rivero, Sagar and Walsh.

Apologies for Absence: Cllrs Dyson, Fowler and Heyworth.

30 MEMBERS INTERESTS: None

31 RESOLUTION TO RE-ORDER THE AGENDA: None

32 PUBLIC DISCUSSION TIME: None

33 APPROVAL OF THE MINUTES OF THE MEETINGS OF THE COUNCIL HELD ON:

Parish Council Annual Meeting 4 May 2021

Resolved: that the above minutes be approved as a true and accurate record.

34 MATTERS ARISING FROM THE ABOVE MINUTES:

None reported.

35 LOCAL PLANS:

a) **Calderdale Council Local Plan update**

The Local Plan was still being revised prior to re-submission to Planning Inspector.

a) **Neighbourhood Plan**

It was reported that Calderdale's response to the public consultation was negative in relation to the wordiness of the plan, a number of inaccurate technical details and to future traffic and parking on the A646. Subsequently a representative group including Cllr Kimber, met with Locality and that there was the possibility of further funding to help back up the Neighbourhood Plan.

Resolved: to receive the above reports.

36 CLERK'S REPORT

a) An update was provided in relation to Pecket Well Memorial Gardens.

Resolved: to request that the Environment Group agree that a sign be placed in the newly refurbished telephone box explaining that the memorial gardens are maintained by Wadsworth Parish Council with the voluntary help of the Wadsworth Environment Group and that the Council provided the grant funding for the renovation of the telephone box.

b) It was reported that the draft Corporate Risk Assessment document was now complete and had been passed to Cllr Sagar to review before it is brought to the next meeting of the council.

37 FINANCIAL MATTERS:

a) **Items for payment: MAY**

i)	Salaries/PAYE	£551.63
ii)	Allowance and reimbursement:	
	- computer allowance	£20.00
	- home working allowance	£17.33
	- Zoom	£11.99
	- Travel	£2.70
	- Copy of Carr Head garage site key	£5.00
	- 100 DL window envelopes	£7.45

	- printer ink	£38.68
	- Stamps	£8.55
	Total	<u>£111.70</u>
iii)	Pennine Playgrounds:	
	Old Town playground improvements	£10,385.64
iv)	CROWS donation	£500.00
v)	SLCC membership	£130.00
b) Items for payment: JUNE		
i)	Salaries/PAYE	£551.63
ii)	Allowance and reimbursement:	
	- computer allowance	£20.00
	- home working allowance	£17.33
	- Zoom	£11.99
	- Travel	£2.70
	- stamps	£14.90
	Total	<u>£66.92</u>
iii)	Adam & Sons Agri Services (incl VAT)	
	Carr Head fence repair and replacement	£748.80
c) Items for payment: JULY		
i)	Salaries/PAYE	£551.63
ii)	Allowance and reimbursement:	
	- computer allowance	£20.00
	- home working allowance	£17.33
	- Zoom	£11.99
	- Printer paper	£04.99
	- Total	<u>£54.97</u>
d) Items for payment: AUGUST		
i)	Salaries/PAYE	£992.83
ii)	Allowance and reimbursement:	
	- computer allowance	£20.00
	- home working allowance	£17.33
	- travel	£02.70
	- Zoom	£11.99
	- Total	<u>£52.02</u>
iii)	Information Commissioners Office – GDPR fee (DD)	£40.00
e) Items for payment: SEPTEMBER		
i)	Salaries/PAYE	£551.63
ii)	Allowance and reimbursement:	
	- computer allowance	£20.00
	- home working allowance	£17.33
	- travel	£02.70
	- Zoom	£11.99
	- Total	<u>£52.02</u>
iii)	Zena Wiggins – website hosting	£60.00
f) Financial reporting:		
i)	Bank reconciliations (monthly)	

- ii) Budget monitoring (quarterly)
- g) **Grants:** None received

Resolved that: the above payments be approved.

38 CORRESPONDENCE:

Calderdale Council: Fly tipping Freedom of Information request

Resolved: that Calderdale be contacted re-requesting the information.

K Drury: Website Advisor proposal

Resolved: that K Drury be appointed on a job-by-job basis as a website consultant on a voluntary basis until February 2022. It was not envisaged that this would involve much work. Post February 2022 any costs would be brought to the council prior to expenditure taking place.

39 PLANNING:

1) **New Applications:** None received at time of agenda issue.

2) **Applications received after Agenda Issue:** None received.

3) **Other Planning Issues:** Clerk to re-check correspondence in relation to parking at new house in centre of Pecket Well.

40 ROAD AND FOOTPATH MATTERS:

a) **Haworth Old Road**

It was reported that officers had informed Cllrs that there would now be a permanent 'clearway' at Haworth Old Road but that it would take up to six months to implement.

b) **Westfield Estate**

It was pointed out that Westfield Estate at Old Town did not have a grit bin.

Resolved: to request one.

c) **Walker Lane**

Resolved: to request the winter gritting schedule.

d) **Old Town Green**

Resolved: to re-request the removal of the bulky gravel bags left by utilities contractors at the corner of Old Town Green.

41 ALLOTMENTS, PARKING SPACES AND GARAGES

It was reported that a notice had been placed on the noticeboards regarding the two vacant garages available to let.

42 PLAYGROUNDS:

a) **Playground Insurance**

Resolved: to continue to insure the play equipment for public liability but not for damage.

b) **Painting of Old Town Play Equipment**

Resolved that Cllrs check the equipment and that this issue be reviewed at the next meeting.

c) **Bi-weekly inspections.**

Resolved that Cllrs Fowler and Kimber carry out the bi-weekly inspections.

43 CLIMATE CRISIS – PARISH COUNCIL UPDATE

As the Parish Council has declared a Climate Emergency this is to be a standing item on the Council's agenda.

a) Remembrance Sunday Memorial Wreathes

Resolved: that the Council purchase plant-based biodegradable wreathes and to let the Community Centre and Women's Institute know that this is the Council's intension moving forward, and that the relevant information if they wish to do likewise be provided to the groups.

44 LOCAL GOVERNMENT ASSOCIATION MODEL COUNCILLOR CODE OF CONDUCT 2020

Resolved: to check whether the Council should adopt this or continue to use Calderdale's Code of Conduct.

45 CHILD PROTECTION & VULNERABLE ADULT POLICY

Resolved: that the policy be amended slightly and brought back to the next meeting.

46 CARR HEAD TREE MANAGEMENT UPDATE.

It was reported that the Community Foundation grant application had been submitted in time for the 10 September deadline and that there was now a 16 week wait for the outcome. It was further reported that there was the possibility of a £700 grant, to Slow the Flow, being used at Carr Head.

Resolved: that Matt Taylor of Forest and Land be appointed at a cost of £400 in order to obtain a felling license.

47 REGISTRATION OF WADSWORTH PARISH COUNCIL LAND UPDATE

Resolved to:

- i) note the ownership of Pecket Well memorial gardens but not to register it with the Land Registry at this point.
- ii) To obtain a quote for the removal of the ash tree that is suffering from ash die-back.
- iii) To check whether the above tree has a tree preservation order and to act accordingly.

48 TO REVIEW AND AGREE DETAILED ASSET REGISTER

Resolved to:

- i) approve the new detailed asset register.
- ii) To check/obtain a quote for the repair (or if necessary, removal) of the bench at the top of Crimsworth Lane and for the removal of the bench at Crimsworth Chapel.

49 REPRESENTATIVES AT OUTSIDE MEETINGS

a) Safer Cleaner Greener

Resolved: that Cllr Kimber bring up the issue of fortnightly rather than weekly recycling in the more remote areas of the parish.

b) Woodland Management Meeting

Cllr Kimber reported that Calderdale Council, Woodland Trust, Forestry Commission and Slow the Flow were in attendance and that despite the meeting being poorly advertised it was attended by 60 people but was less interactive in format than had been hoped for.

c) **Mytholmoroyd Community Centre**

Cllr Walsh reported that a fence was going to be erected at the back of the bowling green where the wall was falling down.

d) **Old Town School Governors Meeting**

Cllr Kimber reported there were currently 12 cases of Covid 19 at the school.

50 DECEMBER MEETING DATE, DATE AND VENUE OF NEXT MEETING (26.10.21) & APOLOGIES IN ADVANCE.

Resolved: that until further notice the Parish Council would meet in the Terrace Room at the Town Hall and that the December meeting was to move forward one week to the 14 December

The meeting closed at 8.50 pm

Your Councillors

Cllr Jon Kimber, Chairman	jonckimber@gmail.com	01422 844914
Cllr Stuart Bradshaw	-	-
Cllr Andrew Dyson	andysdyson@gmail.com	07595 944812
Cllr Alan Fowler	alanfowler1944@btinternet.com	01422 842828
Cllr Michael Heyworth	mheyworth@tiscali.co.uk	07802549376
Cllr Cherie Rivero	riveroherie@hotmail.com	07860 858603
Cllr Nigel Sagar	njpsagar@btinternet.com	07773 373 362
Cllr Marcella Walsh	marcellawalsh81@gmail.com	-

If you would like to speak to a Councillor whose contact details are not listed please email the Clerk at **wparish@hotmail.com**

Have you considered becoming more involved in your local community? If so, maybe you would like to become a parish councillor. Email **wparish@hotmail.com** for more details.

www.wadsworthcommunity.co.uk