

**Minutes of the Meeting of Wadsworth Parish Council held at 7.30 pm at Hebden  
Bridge Town Hall on Tuesday 14 December 2021**

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- 97 MEMBERS PRESENT AND APOLOGIES FOR ABSENCE**  
Cllrs Kimber (Chair), Bradshaw, Fowler, Heyworth, Rivero and Sagar.  
**Apologies for Absence:** Cllrs Dyson and Walsh.
- 98 MEMBERS INTERESTS:** None declared.
- 99 RESOLUTION TO RE-ORDER THE AGENDA:** None.
- 100 PUBLIC DISCUSSION TIME:**  
Ward Cllr Sarah Courtney attended the meeting and a number of Highways related issues were discussed.
- 101 APPROVAL OF THE MINUTES OF THE MEETINGS OF THE COUNCIL HELD ON:**  
23 November 2021  
**Resolved:** that the above minutes be approved as a true and accurate record.
- 102 MATTERS ARISING FROM THE ABOVE MINUTES:**  
It was reported that, in principle, the Robin Hood in Pecket Well is in favour of the defibrillator being placed on an external wall but not until some works have been carried out at the public house.
- 103 LOCAL PLANS:**
- a) **Calderdale Council Local Plan update**  
Nothing further to report.
  - b) **Neighbourhood Plan**  
Nothing further to report.
- 104 CLERK'S REPORT**  
All covered under existing agenda items.
- 105 FINANCIAL MATTERS:**
- a) **Items for payment: NOVEMBER**
  - i) Salaries/PAYE £551.63
  - ii) Allowance and reimbursement:
    - computer allowance £20.00
    - home working allowance £17.33
    - travel £02.70
    - wool for memorial wreathes £04.50
    - Total £44.53
  - iii) 1 x ream printing paper – charge card £4.60
  - iv) 50 A5 envelopes – charge card £3.00
- b) **Financial reporting:**
- i) Bank reconciliations (monthly)
  - ii) Budget monitoring (quarterly)
- Resolved:** that the above payments be approved and financial reports received.
- c) **Grants:** Approval of Light Up the Valley amended application.  
**Resolved:** that the grant application be approved as the amended figures were supplied before the event took place.
- d) **Making Tax Digital (VAT)**

**Resolved:** that appropriate accounting systems be investigated and brought to a future meeting.

**106 CORRESPONDENCE:**

None received before agenda issue.

**Additional correspondence after agenda issue:**

CROWS: Mountain bike trails in the Upper Calder Valley

**Resolved:** that the correspondence be received.

**107 PLANNING:**

**a) New Applications received at time of agenda issue:**

- i) **21/00637/HSE** Conversion of barn to dwelling for visitor accommodation - Wilcroft Farm Keighley Road Hebden Bridge Calderdale HX7 8QY

**Resolved:** that the Council is not opposed to the application in principle but is concerned about how the building may be used after completion.

**b) Applications received after Agenda Issue:** None

**c) Other Planning Issues:** None

**108 ROAD AND FOOTPATH MATTERS:**

a) Process for reporting of faults and fly tipping.

**Resolved:** that Cllrs need to provide detailed information regarding the exact location including road names, house numbers and photos in order for the issue to be successfully logged with Calderdale.

b) Extension of parking charges in Hebden Bridge

**Resolved:** that the correspondence be sent to Ward Cllr Courtney.

c) Fly-tipping of tyres on Keighley Road

**Resolved:** that this be reported to Calderdale Highways.

d) Drainage issue, opposite Old Town Green on land above Walker Lane

**Resolved:** that more information be provided by Cllr Heyworth so that this can be reported to Calderdale.

e) Congestion on Burnley Road during utility works nr Station Road.

**Resolved:** that this be reported to Calderdale Highways.

**109 ALLOTMENTS, PARKING SPACES AND GARAGES**

a) Discrepancy in garage rents

**Resolved** that:

- i) all garage plots be charged at a yearly rate of £130.
- ii) the tenant is entirely responsible for any garage on the plot.
- iii) as appropriate garage tenants be informed.

**110 PLAYGROUNDS:**

a) Bi-weekly inspections

**Resolved:** that Cllrs Fowler and Kimber carry out the bi-weekly inspections.

b) Painting of play equipment update

**Resolved:** that the quote from Andy Dixon at a cost of £1450 for the painting of the play equipment at Old Town Green be approved.

c) Ward Forum Grant

**Resolved:** that the criteria for applying for a Ward Forum Grant be checked and if appropriate applied for towards the painting of the play equipment at Old Town Green.

**111 COUNCIL LAND MATTERS**

a) **Pecket Well Memorial Garden** Tree with ash die-back

**Resolved:** that the quote from Viking Landscape at a cost of £550 be approved.

b) **Carr Head Tree Management**

It was reported that the Community Foundation for Calderdale application for £5000 had been successful.

It was further reported that there would be a delay to the start of the initial tranche of woodland management works due to Storm Arwen and the mobilisation of the contractor elsewhere on emergency duties.

**Resolved:** that Cllr Kimber sign the relevant grant release documentation and that the funding body be thanked and the documents sent.

c) **Pond at Carr Head**

**Resolved:** that the Environment Group, having inspected the pond, continue to maintain the pond until they inform the Council otherwise.

d) **Leaking land drain at Old Town Green**

**Resolved:** that a formal letter be sent to the utilities company and that the deeds for the Green be checked.

**112 CLIMATE CRISIS – PARISH COUNCIL UPDATE**

a) **COP 26 Draft Open Letter**

**Resolved** that:

- i) the amended draft letter be brought back to the January meeting.
- ii) Cllr Bradshaw produce an alternative draft letter in time to be sent out with the paperwork for the January meeting.
- iii) both the above letters to be considered at the January meeting and a decision made.
- iv) the following items are added to the January meeting agenda:
  - to produce a Climate Action Plan using the Climate Action Plan for Councils template.
  - to complete a carbon impact assessment.
  - to link up with HRTC Climate Emergency and Biodiversity Coordinator.
  - to request that the above officer speaks at a future Wadsworth Parish Council meeting.

**113 REPRESENTATIVES AT OUTSIDE MEETINGS**

a) **Wadsworth Community Centre**

Cllrs Sagar and Walsh were in attendance.

b) **Old Town School Governors**

Cllr Fowler informed the Council that the probable visit of OFSTED will be delayed due to Covid 19.

**114 DATE AND VENUE OF NEXT MEETING & APOLOGIES IN ADVANCE**

Hebden Bridge Town Hall

11.01.22 Finance meeting

25.01.22 Parish Council meeting

The meeting closed at 9.15 pm

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### **Your Councillors**

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If you would like to speak to a Councillor whose contact details are not listed please email the Clerk at **wparish@hotmail.com**

Have you considered becoming more involved in your local community? If so, maybe you would like to become a parish councillor. Email **wparish@hotmail.com** for more details.

[www.wadsworthcommunity.co.uk](http://www.wadsworthcommunity.co.uk)