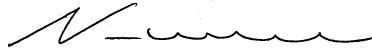


You are hereby summoned to attend the **Annual Meeting of Wadsworth Parish Council**
7.30pm in The Terrace Room on Tuesday **31 May 2022** at Hebden Bridge Town Hall

NOTE: Please enter the building by the side entrance on Hangingroyd Lane by 7.25pm (after 7.25pm for security reasons the entrance door will be locked).



Parish Clerk

AGENDA

Part 1: Annual Meeting

- 1 Appointment of Chairman for the year 2022-23**
 - a) Appointment of Chairman
 - b) Signature of Declaration of Office of Chairman.

- 2 Annual Meeting Business**
 - a) **Apologies and reasons for absence.**
 - b) **Members Interests** - to remind members of the need to declare any interests they might have in relation to items on this agenda.
 - c) **Appointment of Vice Chairman for the year 2022-23.**
 - d) **To appoint a Planning Committee, with delegated powers, for urgent situations.**
 - e) **To appoint a Finance Committee, with delegated powers, for urgent situations.**
 - f) **To appoint a Staffing Committee, with delegated powers for staffing matters.**
 - g) **Appointment of representatives on the following bodies:**
 - South Pennine Branch of YLCA
 - Heptonstall Exhibition and Richard Naylor Charities
 - Wadsworth Community Association
 - Calderdale Council Ward Forum
 - Town and Parish Liaison Group
 - Neighbourhood Plan Group
 - Hebden Bridge Old People's Welfare Group
 - Calderdale Council Safer Cleaner Greener
 - h) **Risk Management**
 - i) To report on the annual inspection of the Council Assets
 - ii) To approve the Councils Corporate Risk Assessment 2022-23
 - i) **To Approve Annual Payments**
 - i) Anne Newsome Books
 - j) **Insurance Review** – to agree the Councils insurance arrangements for 2022-03

Part 2: Standard Business

- 3 Resolution to re-order remainder of the agenda.**
- 4 Public Discussion Time.**
- 5 Approval of the minutes:**
 - a) Meeting of the Council held on: 26.04.2022
 - b) To note minutes of the Meeting of the Parish 26.04.22
- 6 Matters arising from the above minutes.**
- 7 Local Plans**
 - a) Calderdale Council Local Plan update.
 - b) Neighbourhood Plan update.
- 8 Clerk's Report:**
- 9 Financial Matters:**
 - a) **Items for payment:**

i)	Salaries/PAYE	£561.17
ii)	Allowance and reimbursement:	
	- computer allowance	£20.00
	- home working allowance	£17.33
	- Travel	£2.70
	Total:	£40.03
iii)	Mr RG Dean – bench refurbishment	£199.24
iv)	CROWS – grant payment	£500.00
v)	Zurich Municipal insurance	£408.12
vi)	YLCA Public Rights of Way training	£10.00

b) **Financial reporting**

- i) Bank reconciliations (monthly)
- ii) Budget monitoring (quarterly)

c) **Grants:** None received

d) **Annual Governance and Accountability Return (AGAR) 2021-22**

- i) To certify Wadsworth Parish Council as exempt from external audit for financial year 2021-22.
- ii) To note the Annual Internal Audit Report for 2021-22 included as part of the AGAR 2021-22.
- iii) To approve Section 1 - Annual Governance Statement 2021-22 for Wadsworth Parish Council, AGAR 2021-22.
- iv) To approve Section 2 - Accounting Statements 2021-22 for Wadsworth Parish Council, AGAR 2021- 22.
- v) To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities.

10 Correspondence:

- a) CMBC: Modern day slavery training
- b) Local resident: Proposed woodland management visit
- c) Anne Newsome Books Thank you letter

11 Planning:

a) **New Applications:**

- i) **22/00404/HSE** First floor rear extension and replacement double garage - Martin Mill Cottage Walker Lane Old Town Hebden Bridge Calderdale HX7 8SJ
- ii) **22/00403/FUL** Construction of a detached 4 x bed dwelling with associated parking and amenity space including demolition of a garage - White Cliff Midgehole Road Hebden Bridge Calderdale HX7 7AA
- iii) **22/00322/HSE** Demolition of existing stable to facilitate conversion of existing outbuilding and extension to form ancillary residential accommodation. - Purprise Farm Purprise Lane Pecket Well Hebden Bridge Calderdale HX7 8RB
- iv) **22/00369/FUL** Glen farrow biomass boiler. Far Shawcroft Farm Akroyd Lane Pecket Well Hebden Bridge Calderdale HX7 8TE

b) **Decisions made by Calderdale Council**

- i) **20/00738/LBC** Replacement of stone mullions previously removed and replacement of existing windows Old Town Hall Old Town **PENDING**
- ii) **20/01026/LBC** Two storey side extension (Listed Building Consent) Lower Crimsworth Farm Crimsworth Lane Pecket Well Hebden Bridge **PENDING**
- iii) **21/00637/HSE** Conversion of barn to dwelling for visitor accommodation - Wilcroft Farm Keighley Road Hebden Bridge Calderdale HX7 8QY **PENDING**

- iv) **21/01270/FUL** New access to the highway, turning and parking to provide access to Far Nook house and barn. Temporary propping and scaffolding to roof of Far Nook House to prevent further deterioration Far Nook Dike Lane Old Town **PENDING**
- v) **21/01413/FUL** Alterations and change of use of outbuilding to form ancillary living accommodation to existing dwelling including listed building consent - Chiserley Hall Old Mill Ridge Old Town Hebden Bridge **PENDING**
- vi) **17/00682/FUL** Conversion and restoration to form six dwellings Old Town Farm Old Town Mill Lane Old Town Hebden Bridge HX7 8SW **PENDING**

To consider:

12 Road and Footpath Matters:

13 Allotments, Parking Spaces and Garages:

14 Playgrounds:

- a) Bi-weekly inspections.

15 Council Land Matters:

- a) Quote for Pecket Well Memorial Garden bench - £290

16 Climate Crisis – Parish Council update (Cllr Sagar)

Report to be presented at June meeting.

17 Cost of living and parishioners (Cllr Heyworth)

18 Wadsworth Community Association Jubilee celebrations update

19 Representatives at outside meetings:

20 Date of next meeting & apologies in advance: June 28.06.22

July meeting confirmation: 26.07.22

Confirmation of correction of August meeting date: 23.08.22