

**Minutes of the Annual Meeting of Wadsworth Parish Council 7.30pm Hebden Bridge
Town Hall 31 May 2022**

1 APPOINTMENT OF CHAIRMAN FOR THE YEAR 2022-23

Resolved: that:

- i) the Chairman for the year 2022-23 be Cllr Kimber.
- ii) Cllr Kimber agreed to sign the Declaration of Acceptance of Office and be guided by the National Code of Local Government Conduct in the performance of his functions in that office.

2 ANNUAL MEETING BUSINESS

a) MEMBERS PRESENT APOLOGIES FOR ABSENCE

Cllrs Kimber (Chair), Bradshaw, Dyson, Fowler, Rivero and Walsh.

Apologies for Absence: Cllrs Heyworth and Sagar.

b) MEMBERS INTERESTS: None

c) APPOINTMENT OF VICE CHAIRMAN FOR THE YEAR 2022-2023

Resolved: that Cllr Heyworth be appointed Vice Chairman for the year 2022-23

d) TO APPOINT A PLANNING COMMITTEE, WITH DELEGATED POWERS FOR URGENT SITUATIONS

Resolved: That the Council would call an extraordinary meeting, if appropriate, in order to fulfil this function.

e) TO APPOINT A FINANCE COMMITTEE WITH DELEGATED POWERS FOR URGENT SITUATIONS

Resolved: That the Council would call an extraordinary meeting, if appropriate, in order to fulfil this function.

f) TO APPOINT A STAFFING COMMITTEE, WITH DELEGATED POWERS, FOR STAFFING MATTERS

Resolved: that Cllrs Kimber, Dyson and Rivero be appointed.

g) APPOINTMENT OF REPRESENTATIVES ON THE FOLLOWING BODIES FOR 2022-23

South Pennine Branch of YLCA

Resolved: to appoint Cllr Rivero

Heptonstall Exhibition and Richard Naylor Charities

Resolved: to appoint Cllr Fowler

Wadsworth Community Association

Resolved: to appoint Cllr Walsh

Calderdale Council - Upper Calderdale Ward Forum

Resolved: to appoint Cllr Sagar

Town and Parish Liaison Group

Resolved: to appoint Cllr Fowler

Neighbourhood Plan Group

Resolved: to appoint Cllr Kimber.

Hebden Bridge Old People's Welfare Group

Resolved: to appoint Cllr Fowler

Calderdale Council - Safer Cleaner Greener

Resolved: to appoint Cllr Kimber

h) RISK MANAGEMENT

i) To report on the annual inspection of the Council Assets

Resolved: to note the annual inspection of the Council Assets carried out 17 March 2022

- ii) To approve the Council's Corporate Risk Assessment
Resolved: to approve the Council's Corporate Risk Assessment for 2022-23

Part 2: Standard Business

- 3 RESOLUTION TO RE-ORDER THE REMAINING PART OF THE AGENDA:** None
4 PUBLIC DISCUSSION TIME: None
5 APPROVAL OF THE MINUTES OF THE MEETINGS OF THE COUNCIL HELD ON:
a) **26 April 2022.**
Resolved: that the above minutes be approved as a true and accurate record.
b) **To note the minutes of the Annual Meeting of the Parish 26 April 2022**
Resolved: to note the above minutes
6 MATTERS ARISING FROM THE ABOVE MINUTES: None
7 LOCAL PLANS:
a) **Calderdale Council Local Plan update.** Nothing to report.
b) **Neighbourhood Plan.** Nothing to report.
8 CLERK'S REPORT: All covered under existing agenda items.

9 FINANCIAL MATTERS:

- a) **Items for payment:**
- | | |
|--|---------|
| i) Salaries/PAYE | £561.17 |
| ii) Allowance and reimbursement: | |
| - computer allowance | £20.00 |
| - home working allowance | £17.33 |
| - Travel | £2.70 |
| Total: | £40.03 |
| iii) Mr RG Dean – bench refurbishment | £199.24 |
| iv) CROWS – grant payment | £500.00 |
| v) Zurich Municipal insurance | £408.12 |
| vi) YLCA Public Rights of Way training | £10.00 |
- After agenda issue:**
- | | |
|--|---------|
| vii) Internal Audit – Yearend 2021-22 | £100.00 |
| viii) Wadsworth Com. Association - Jubilee grant | £500.00 |
- Resolved:** to approve the above payments.

b) **Financial reporting**

- i) Bank reconciliations (monthly) association
ii) Budget monitoring (quarterly)
iii) VAT Return (quarterly)

Resolved: to receive the financial reports

- c) **Grants:** No applications received.

d) **Annual Governance and Accountability Return (AGAR) 2021-22**

Resolved to:

- i) note the Annual Internal Audit Report for 2021-22 included as part of the AGAR 2021-22.
ii) approve Section 1 - Annual Governance Statement 2021-22 for Wadsworth Parish Council, AGAR 2021-22.
iii) approve Section 2 - Accounting Statements 2021-22 for Wadsworth Parish Council, AGAR 2021-22.
iv) approve the publication of documents required by Accounts and Audit

Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities.

10 Correspondence:

- a) CMBC: Modern day slavery training
Resolved: to speak to Hebden Royd TC regarding this and as appropriate to suggest that representatives of Wadsworth Council be invited to a future Calderdale Council training session.
- b) Local resident: Proposed woodland Management visit
Resolved: that Cllr Bradshaw organise the event with a proposed date of 18 June.
- c) Anne Newsome Books Thank you letter
Resolved: that the letter be received.

11 PLANNING:

- a) **New Applications:**
- i) **22/00404/HSE** First floor rear extension and replacement double garage
Martin Mill Cottage Walker Lane Old Town Hebden Bridge HX7 8SJ
Resolved comment: No objection
- ii) **22/00403/FUL** Construction of a detached 4 x bed dwelling with associated parking and amenity space including demolition of a garage - White Cliff
Midgehole Road Hebden Bridge Calderdale HX7 7AA
Resolved comment: No objection but concerned that previous poor planning decisions have made the entrance to Hardcastle Craggs unsightly.
- iii) **22/00322/HSE** Demolition of existing stable to facilitate conversion of existing outbuilding and extension to form ancillary residential accommodation. -
Purprise Farm Purprise Lane Pecket Well Hebden Bridge HX7 8RB
Resolved comment: Observation: Although support in principle concerned that the conversion does not fit within the original stable's footprint.
- iv) **22/00369/FUL** Glen farrow biomass boiler. Far Shawcroft Farm Akroyd Lane
Pecket Well Hebden Bridge Calderdale HX7 8TE
Resolved: i) to submit an initial response raising concerns re the existing boilers in relation to complaints regarding smell and smoke emissions.
ii) that Cllrs further study the plans and provide comments to the Clerk by Tuesday 7 June.
- b) Applications received after publication of the agenda: None
- c) Other planning matters:
- i) It was noted that the correct details for the Wilcroft Farm application were:
21/01428/HSE Conversion of barn to dwelling for visitor accommodation -
Wilcroft Farm Keighley Road Hebden Bridge Calderdale HX7 8QY **PERMIT**

12 ROAD AND FOOTPATH MATTERS:

- a) It was reported that inaccurate statistics had been received in relation to accidents on Keighley Rd
Resolved that: Cllr Kimber forwards the correspondence to the Clerk and that this information is queried.
- b) **Proposed Clearway at Haworth Old Road**
It was noted that no works had been carried out to date. It was also noted that

residents were concerned regarding the implications of the proposed clearway in relation to deliveries.

c) Tyre on Keighley Road

It was reported that this was raised at the Safer Cleaner Greener meeting and that the police are looking into installing cameras.

d) Pecket Well electronic speeding sign

It was reported that the position of the sign had been agreed but no date had yet been agreed for implementation.

13 ALLOTMENTS, PARKING SPACES AND GARAGES

It was reported that the large items of rubbish at Carr Head 1 had been removed by the Environment Group and that an amount of rubbish was ready for collection.

Resolved that: the group be thanked for their work and that Cllr Walsh contact the group member to arrange clearance of the collected rubbish.

14 PLAYGROUNDS:

a) Bi-weekly inspections.

Resolved that: Cllrs Fowler and Kimber carry out the bi-weekly inspections.

b) Long grass at Pecket Well Play Area

Resolved that: a Cllr close to Pecket Well check if the grass had now been cut and if not this be reported to Calderdale.

15 COUNCIL LAND MATTERS

a) Quote for Pecket Well Mem Garden bench - £290

Resolved that the quote from R Dean for £290 be accepted and that a further quote for repair work to the two benches at Pecket Bar be obtained.

b) Carr Head tree works update

It was reported that the tree works were now complete bar the removal of the tree guards.

16 CLIMATE EMERGENCY – PARISH COUNCIL UPDATE

Resolved that the update be presented to the June meeting.

17 COST OF LIVING AND PARISHIONERS (Cllr Heyworth)

Resolved that this be deferred to the June meeting.

18 WADSWORTH COMMUNITY ASSOCIATION JUBILEE CELEBRATIONS UPDATE

An update was provided including a long list of activities that the local community are looking forward to over the Jubilee weekend.

19 REPRESENTATIVES AT OUTSIDE MEETINGS

Cllrs Kimber and Bradshaw attended the Safer Cleaner Greener meeting.

Cllr Walsh attended the Wadsworth Community Association Jubilee Celebrations meeting.

20 DATE OF NEXT MEETING & APOLOGIES IN ADVANCE

28 June 2022 at Hebden Bridge Town Hall.

July meeting confirmation: 26.07.22

Confirmation of correction of August meeting date: 23.08.22
The meeting closed at 9.25 pm

Your Councillors

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Cllr Stuart Bradshaw	-	-
Cllr Andrew Dyson	andysdyson@gmail.com	07595 944812
Cllr Alan Fowler	alanfowler1944@btinternet.com	01422 842828
Cllr Michael Heyworth	mheyworth@tiscali.co.uk	07802549376
Cllr Cherie Rivero	riverocherie@hotmail.com	07860 858603
Cllr Nigel Sagar	njpsagar@btinternet.com	07773 373 362
Cllr Marcella Walsh	marcellawalsh81@gmail.com	-

If you would like to speak to a Councillor whose contact details are not listed please email the Clerk at wparish@hotmail.com

Have you considered becoming more involved in your local community? If so, maybe you would like to become a Parish Councillor. Email wparish@hotmail.com for more details.

www.wadsworthcommunity.co.uk