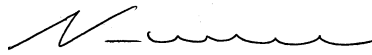


You are hereby summoned to attend the **Annual Meeting of Wadsworth Parish Council**  
7.00pm in the Terrace Room on Tuesday **27 May 2025** at Hebden Bridge Town Hall

**NOTE:** Please enter the building by the side entrance on Hangingroyd Lane by 6.55pm (after 6.55pm for security reasons the entrance door may be locked).



Parish Clerk

## **AGENDA**

### **Part 1: Annual Meeting**

#### **1 Annual Meeting Specific Business**

- a) **Appointment of Chairman** for the year 2025-26 (including **Declaration of Office**)
- b) **Apologies and reasons for absence:** Cllr Heyworth
- c) **Members Interests** - to remind members of the need to declare any interests they might have in relation to items on this agenda.
- d) **Appointment of Vice Chairman** for the year 2025-26
- e) **To appoint a Planning Committee** - with delegated powers, for urgent situations
- f) **To appoint a Finance Committee** - with delegated powers, for urgent situations
- g) **To appoint a Staffing Committee** - with delegated powers, for urgent situations h)  
**Appointment of representatives on the following bodies:**  
South Pennine Branch of YLCA  
Heptonstall Exhibition and Richard Naylor Charities  
Wadsworth Community Association  
Town and Parish Liaison Group  
Hebden Bridge Old People's Welfare Committee  
Calderdale Council Safer Cleaner Greener
- i) **Risk Management**
  - i) To report on the annual inspection of the Council's assets
  - ii) Annual inspection of Carr Head
  - iii) To agree date and Cllrs to carryout annual inspection of Carr Head
  - iv) To approve the Council's corporate risk assessment 2025-26
  - v) Defibrillator familiarisation, inspection and training
- j) **To Approve annual payments**
  - i) Anne Newsome Books – annual payment for books for Old Town Primary School
- k) **Insurance review** – to agree the Council's insurance arrangements for 2025-26.
- l) **Salary review** – to review/agree annual spinal column increment as per contract sec. 5.2

### **Part 2: Standard Business**

#### **2 Procedural matters:**

- a) **Members Interests** - to remind members of the need to declare any interests they might have in relation to items on this agenda.
- b) **Cllr vacancies:** Currently 2 vacancies. Applications: 1

#### **3 Resolution to re-order remainder of the agenda.**

#### **4 Public Discussion Time**

#### **5 a) Approval of the minutes: Meeting of the full Council:** held on: 22.04.2025

#### **6 Matters arising from the above minutes.**

#### **7 Local Plans**

##### **a) Climate Action Plans** update:

- i) Calderdale Climate Action Plan: Climate emergency update April 2025 (24.04.25)
- ii) Greening Wadsworth Initiative:

##### **b) Neighbourhood Plan:**

- i) Ward Cllr email suggestion

#### **8 Clerk's Report:**

#### **9 Financial Matters:**

a) <b>Items for payment:</b>	
i) Salaries/PAYE	£721.50
ii) Allowance and reimbursement:	
- computer allowance	£20.83
- home working allowance	£18.58
- Travel	£2.70
Total:	<u>£42.11</u>
iii) CROWS annual grant for work in the parish	£500.00
iv) Zurich annual insurance - DD	£436.12

b) **Financial reporting**

- i) Bank reconciliations and bank statements (monthly)
- ii) To agree/note bank transfers
- iii) Budget monitoring (quarterly)
- iv) VAT Return (quarterly)

c) **Grants:** None received

**10 Correspondence:**

**11 Planning:**

a) **New Applications:**

- i) **25/00336/FUL** Change the use of agricultural buildings to wellness centre (Retrospective) - Parrock Parrock Lane Old Town Hebden Bridge HX7 8SW

b) Applications received after agenda issue.

c) **Decisions made by Calderdale Council:**

- i) **25/00165/HSE** Installation of black, non-reflective solar panels to garage roof. 3 Boston Hill Cottages Boston Hill Old Town HX78SS **PERMIT**
- ii) **25/00166/LBC** Solar panels to rear of house and garage roof. (Listed Building Consent) - 3 Boston Hill Cottages Boston Hill Old Town HX7 8SS **WITHDRAWN**

d) **Other:**

- i) **23/06010/EIA** Scoping opinion. Wind farm proposal. Walshaw Moor Estate Widdop Road Heptonstall Hebden Bridge Calderdale

**To consider:**

**12 Road and Footpath Matters:**

- a) Keighley Road roadworks coordination update
- b) Proposed thank you for the continual work carried out by the Environment Group and local Old Town residents.

**13 Allotments, Parking Spaces and Garages:**

**14 Playgrounds:**

- a) Bi-weekly inspections.
- b) Pecket Well cradle swing replacement quote

**15 Council Land Matters:**

- a) Bench and noticeboard repairs updated quotes
- b) Proposed repositioning of bins at Old Town Green
- c) Calderdale response – mowing at bottom of Old Town Green

**16 Representatives at outside meetings:**

**17 Date of next meeting & apologies in advance: 24.06.25**

**Your Councillors:**

Cllr Jon Kimber, Chairman

jonckimber@gmail.com

01422 844914

Cllr Jean Delahoy	-	-
Cllr Alan Fowler	alanfowler1944@btinternet.com	01422 842828
Cllr Michael Heyworth	mheyworth@tiscali.co.uk	07802549376
Cllr Liz McKelvey	-	-
Cllr Johnathan Salt	-	-
Cllr Marcella Walsh	marcellawalsh81@gmail.com	-

If you would like to speak to a Councillor whose contact details are not listed, please email the Clerk at [wparish@hotmail.com](mailto:wparish@hotmail.com).

Have you considered becoming more involved in your local community? If so, maybe you would like to become a Parish Councillor. Email [wparish@hotmail.com](mailto:wparish@hotmail.com) for more details.